



SmartLiving Employability Programme

12 Week Employability Programme

Want to become more employable and learn new skills? SmartLiving offer young people aged 16 -25 years in the Kirkcaldy area the opportunity to develop their confidence, employability skills and the chance to gain valuable work experience. We know the importance of developing an experience that is right for you and will work along side you to discover the best options

This free service includes:

- ❖ Increased confidence, personal development and self awareness
- ❖ Personality profiling – what kind of person are you? And what areas best suit my skills?
- ❖ How to build a CV, write a cover letter and plan a phone call
- ❖ Work Experience placements
- ❖ Increased options
- ❖ Basic IT skills
- ❖ Supported job search assistance, including Universal Jobmatch
- ❖ Further education options, including college or continued voluntary options
- ❖ A chance to develop your skills through a variety of projects and community work

If any of this appeals to you, please contact Rebecca on 01592 644048 / 07917 627770 or rebecca.mellon@linkliving.org.uk

SmartLiving will reimburse out of pocket expenses. Should you require more information, please speak contact us directly.

